**(Annexure 5A/6)**

**Interview Form (Chief): Viva Voce**

**Royal University of Bhutan**

**Name of the candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Criteria** | **Factors** | **Marks** | **Marks** **awarded** |
| **1.****Personality (5)** | **1.1** *Attitude, demeanor and confidence* | 5 |  |
| **2.****Language (10)** | **2.1 Dzongkha**  *(Fluency, clarity & Vocabulary)* | 5 |  |
| **2.2 English** *(Fluency, clarity & Vocabulary)* | 5  |  |
| **3.** **Leadership**  **& Management (45)**(*Knowledge, Skills & Understanding*)  | **3.1 General awareness**  *(awareness of the work situation and environment including challenges and opportunities)* | 5 |   |
| **3.2 Strong work ethics***(firm belief in hard work, dignity of work and motivation)*  | 10 |  |
| **3.3 Openness to experience**  *(well developed and positive orientation towards learning)* | 10 |   |
| **3.4 Analytical skills & promptness** **to comprehend issues***(ability to respond and resolve issues as presented in the case)* | 10  |  |
|  | **3.5 Initiative & Team Work** *(Importance the candidate places on initiative and teamwork)* | 10 |  |
| **4. Professional knowledge**  **(40)** | **4.1 Professional subject**  *(knowledge, skills and experience)* | 30 |   |
| **4.2 Interest & the will** *(Assume the responsibility of the applied position and strive for excellence in maintenance and development of students’ activities)* | 10 |  |
|  |  | **100** |   |

**Place: Date:**

**Name & signature of the committee member:**