** (Annexure 5A/7)**

**Interview Form (Deans): Viva Voce**

**Royal University of Bhutan**

**Name of the candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Factors** | **Marks** | **Marks** **awarded** |
| **1.****Personality (10)** | **1.1** *Attitude, demeanor and confidence* | 10 |  |
| **2.****Language (20)** | **2.1 Dzongkha**  *(Fluency, clarity & Vocabulary)* | 10 |  |
| **2.2 English** *(Fluency, clarity & Vocabulary)* | 10  |  |
| **3.** **Leadership**  **& Management (50)****(***Knowledge, Skills & Understanding***)**  | **3.1 Experience***(in organising and managing academic activities/events/clubs/ Programmes)*  | 10 |   |
| **3.2 General awareness**  *(awareness of the work situation and environment including challenges and opportunities)* | 10 |  |
| **3.3 Openness to experience**  *(well developed and positive orientation towards learning)* | 10 |   |
| **3.4 Analytical skills & promptness** **to comprehend issues***(ability to respond and resolve issues as presented in the case)* | 10  |  |
| **3.5 Initiative & Team Work** *(Importance the candidate places on initiative and teamwork)* | 10 |  |
| **4. Academic**  **(20)** | **4.1 Experience in Academic Leaderships** *(ability to maintain & implement academic regulations/guidelines, innovative approaches to quality, teaching and learning in the college, including resource management)* | 10 | For DAA only |
| **4.2 Interest & the will** *(Assume the responsibility of the applied position and strive for excellence in maintenance and development of academic activities)* | 10 |
| **4. Research**  **(20)** | **4.1 Develop Research Capacity and establish institutional research linkages for the college** *(ability to lead in developing research policies and implementation of research projects for the college and establish institutional linkages with external organisations)* | 10 | For DRIL only |
| **4.2 Interest & the will** *(Assume the responsibility of the applied position and strive for excellence in maintenance and development of research activities)* | 10 |
| **4. Students’ Affairs**  **(20)** | **4.1 Management of students’ affairs** *(ability to manage & provide advisory services to students’ activities and maintain discipline and regulations along with the responsibilities for academic and research activities)* | 10 | For DSA only |
|  | **4.2 Interest & the will** *(Assume the responsibility of the applied position and strive for excellence in maintenance and development of students’ activities)* | 10 |
|  |  | **100** |   |

**Place: Date:**

**Name & Signature of the Committee member:**

**ANNEXURE 5A/9**

**ROYAL UNIVERSITY OF BHUTAN**

**DECLARATION OF CONFLICT OF INTEREST**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Official Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Declaration:**

I hereby declare that (please tick the relevant one):

|  |
| --- |
|  |

**I DO NOT have any of my family member(s)/relative(s) appearing for the selection interview of ……………………………………………………..**

|  |
| --- |
|  |

**I DO HAVE my family member(s)/relative(s) appearing for the selection interview of …………………………………………………………………….**

 His/her details are:

 Name:……………………………………………………..

 CID No:……………………………………………………

 Relationship to you:…………………………………..

**Signature:…………………………………… Date:……………………………….**