**Annexure 6/3**

**LIST OF DOCUMENTS TO BE SUBMITTED BY A STAFF**

1. A copy of Citizenship ID Card;
2. No Objection Certificate from the Supervisor for applying to open scholarship;
3. Medical Fitness Certificate;
4. Valid Security Clearance Certificate;
5. Valid Audit Clearance Certificate;
6. Course content and schedule from the Institute;
7. Attested copies of academic transcripts (for long-term Professional Development);
8. Letter of Acceptance from the Institute; and
9. Any other document that may be required.