Annex 4: Entry documentation for Semester Abroad students

Checklist

SI.	Documentation to be arranged	Insert Yes/ No
1.	Approval from the competent authority	
2.	Duly filled in Visa Application Form (preferably typed and signed) (Annex 7)	
3.	Scanned copy of the Passport (passport should have validity of at least 6 months from the date of intended departure from the Kingdom)	
4.	Passport size picture in JPG format of less than 2 MB	
5.	Declaration letter from the sending institution	
6.	MoU copy/ Project Concept Agreement, if available	
7.	Student card from the parent University	
8.	Declaration of Compliance / Undertaking of the Institute (Annex 8)	
9.	Means of Subsistence form (Annex 9)	
10.	Statement of Purpose (Annex 10)	

Guidelines for International Staff and Students Visiting the Royal University of Bhutan-January 2021