

Office of the Vice Chancellor Post Box: 708 Motithang, Thimphu: Bhutan



COMPLAINT AND INCIDENT REPORTING FORM

Rationale

This initiative for good governance is an effort to strive towards our commitment to uphold the University's core values of fairness, accountability, responsibility and professionalism. Persons filing complaint or incident reports are requested to provide authentic complaints with specific details and to avoid providing misleading or false information.

Contact information

Name of person filing report: (You may file anonymously, but RUB may not be able to follow up on your complaint).	Date
Status of person filing report:	Phone/Mobile Number/Email:
student faculty employee visitor other (describe)	Phone/Mobile: Email:
Address:	

Type of report (Check/complete all that apply):

	INCIDENT Date of incident:
The complaint is against:	Incident took place:
the college student	on campus
employee visitor	off campus (describe)
other (describe)	

The complaint is against those named below:	Names of persons involved in the incident:
Details of the complaint:	Details of the incident:
Evidence of the complaint (attach evidence if any)	Evidence of the incident (attach evidence if any)