**Annexure A**

**Research Endowment Fund**

**RESEARCH APPLICATION FORM**

|  |  |  |  |  |  |  |  |  |  |  |
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| **GRANT APPLIED FOR** | | | | | | Mention the Fiscal year | | | | |
| **1** | **RESEARCH TITLE (**Should be clear and concise**)** | | | | |  | | | | |
| **2** | **RESEARCHERS DETAILS** | | | | | | | | | |
| 2.1 | **PRINCIPAL INVESTIGATOR (PI)** | | | | | | | | | |
| First name | |  | | | | Last name | |  | |
|  | College | | |  | | | | | | |
| Position |  | | | | | | | Gender |  |
| Email |  | | | Phone | | |  | | |
| **CO-INVESTIGATOR (CO-PI)** | | | | | | | | | | |
|  | First name |  | | | Last name | | |  | | |
|  | College/Agencies |  | | | | | | | | |
|  | Position |  | | | Gender | | |  | | |
|  | Email |  | | | Phone | | |  | | |
| **CO-INVESTIGATOR (CO-PI)** | | | | | | | | | | |
|  | First name |  | | | Last name | | |  | | |
|  | College/Agencies |  | | | | | | | | |
|  | Position |  | | | Gender | | |  | | |
|  | Email |  | | | Phone | | |  | | |
| **CO-INVESTIGATOR (CO-PI)** | | | | | | | | | | |
|  | First name |  | | | Last name | | |  | | |
|  | College/Agencies |  | | | | | | | | |
|  | Position |  | | | Gender | | |  | | |
|  | Email |  | | | Phone | | |  | | |
| **2.2 Researchers' Experience and Capabilities:** Briefly explain the experience of PI and Co-PI(s) in relation to the proposed project and illustrate how the project will build upon existing expertise. **(100-150 words)** | | | | | | | | | | |
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| **RESEARCH PROJECT** **DESCRIPTION** | | | | |
| 1. **Background and Problem Statement:**   Provide a brief background of the study, offering a clear context and significance, including a concise description of the current issues and challenges that the research intends to address. (250-300 words) | | | | |
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| 1. **Research Aim and Objectives:** Clearly state the aim and objectives of the research project. Make the objective (s) Specific, Measurable, Achievable, Realistic, and Time-bound (SMART). **(50-100 words)** | | | | |
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| 1. **Research Questions or Hypotheses:** List the specific research questions you intend to address or the hypotheses you plan to test. **(50-100 words)** | | | | |
|  | | | | |
| 1. **Literature Review:** Summarize the key literature relevant to your research topic. Identify gaps, controversies, or areas where further research is needed. **(400-500 words)** | | | | |
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| 1. **Methodology:**   Describe the study area/site, research design, data collection methods, and data analysis procedures to be used to accomplish the specific objectives of the study, Discuss the potential difficulties and limitations of the proposed procedures and present alternative approaches to achieve the aims. **(1000 words)** | | | | |
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| **5.1. Study Area/site:** Describe the study area/site and its significance for the proposed project. | | | | |
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| **5.2. Research Design**: Discuss the fundamental framework and guiding principle(s) that shape the researcher's philosophical perspective, methodology choices, and approach to understanding and investigating the particular subject or phenomenon. | | | | |
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| **5.3. Data Collection Procedures:** Explain the systematic process for gathering the data required to address research questions or achieve objectives.  **(Attach tools separately)** | | | | |
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| **5.4. Data Analysis Procedures:** Explain the systematic data analysis procedures including how the analysis tools/tests will be used. | | | | |
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| **6. Data Presentation**: Explain how the research results and findings will be presented to communicate the key insights (e.g., graphs, tables, etc.) **(100-150 words)**. | | | | |
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| **7. Data Dissemination Plan:** Describe how the research findings will be disseminated to key stakeholders and the broader scientific community, e.g., through journal publication, stakeholders’ presentations, conferences, seminars, or other means appropriate to your field. **(50-100 words)** | | | | |
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| **8. Research Impact:** Provide an overview of the expected outcomes, innovation and contributions in relation to policy and practices. **(50-100 words)** | | | | |
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| **9. Collaborations**: Describe collaborations required (if any) such as government ministries and non-governmental organizations and their roles in the research. **(50 words)** | | | | |
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| **11. Timeline and Budget:** Provide a list of major project activities and milestones, along with the budget and estimated completion time. | | | | |
| **12. Timeline and Budget:** Provide a breakdown of the expected costs associated with the research project. Include items such as research materials, participant compensation, travel, and any other relevant expenses. | | | | |
| **Sl#** | **Activities** | **Budget(Nu)** | **Timeline** | **Remark** |
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| **13. Ethical Considerations:** Explain how you will address ethical considerations, including informed consent, privacy, and any potential risks to participants. **(50-100 words)** | | | | |
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| **14. References** | | | | |

**Certification**

This is to certify that the details provided in this application form are true and complete, and evaluated and endorsed by the College.

Chair

College Research Committee

**Date:** Click here to enter a date.

**Endorsement by the President of College**

I certify that the research/project can be accommodated within the general understanding of the College in relation to workloads, leave availability, and overall research facilities.

Signature

Name

Date: Click here to enter a date.

**Note: Please submit this word version and the scanned application form through DRIL to DeAR, OVC**