**Annexure B**

**Research Endowment Fund**

**RESEARCH PROPOSAL EVALUATION FORM**

**Research Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project proposal ID :\_\_\_\_\_\_\_\_\_\_\_\_**

**Method of Evaluation**

The REF proposal will be evaluated by an independent Review Committee using the prescribed form and scored against the following criterion.

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| --- | --- | --- | --- |
| **Sl#** | **Criteria** | **Max Awarded** | **Comments** |
|  | **Research title (2 marks)**   1. Research title is clear, concise and unambiguous. . |  |  |
|  | **Background and Problem Statement (10 marks)**   1. Introduction is written very clearly providing a good context for the proposed research. 2. Research problem clearly describes the current issues and challenges. 3. Significance of the study is compelling enough to understand the importance of the study. |  |  |
|  | **Research Aim and Objectives (10 marks)**   1. Research aims are clearly aligned with the problem stated. 2. Research objectives are Specific, Measurable, Achievable, Realistic, and Time bound (SMART) |  |  |
|  | **Research Questions or Hypotheses (5 marks)**   1. Research questions or hypotheses are aligned with the research aim, objective (s) and problem statement. |  |  |
|  | **Literature Review (10 marks)**   1. Literature review is pertinent to the proposed study. 2. Ideas presented are logical, well organized and coherent. Research gaps, controversies and contradictions are clearly identified 3. Citations are current, indicating the researcher’s awareness of the field of study. |  |  |
|  | **Methodology (30 marks)**   1. Research design with good justifications of its choice and study area/site are clearly indicated. 2. Data collection methods are appropriate and effective for answering research questions/achieving the study objectives. 3. Data collection procedures are clearly explained and feasible within the planned schedule and estimated budget. 4. Data analysis procedures are appropriate, clearly stated, and aligned with the research aims and objectives. |  |  |
|  | **Data Presentation (2 marks)**   1. Data presentation strategies are appropriate to communicate the key insights of the study. |  |  |
|  | **Data Dissemination (2 marks)**   1. Plan for dissemination of research findings is explicitly outlined. |  |  |
|  | **Research Impact (10 marks)**   1. Proposed study is aligned with the strategic priorities of the respective college(s), current national priorities, policies, and research agenda. 2. Proposed study has the potential for policy advice. |  |  |
|  | **Researchers' Experience & capabilities**   1. Prior experience and relevant capabilities of PI and Co-PI(s) are clearly stated and adequate to successfully implement the proposed project. | **Comments:** | |
|  | **Timeline & Budget (10 marks)**   1. Activities are clearly outlined. 2. Proposed timeline is realistic and doable. 3. Budget allocation to each identified activity is realistic. |  |  |
|  | **Ethical Considerations (2 marks)**   1. Ethical issues are well-considered. |  |  |
|  | **References (2 marks)**   1. Citation and references adhere to the APA format. 2. References are relevant and current. |  |  |
| 14 | **Multidisciplinary Support (5 marks):**   1. Does the composition of the research team support an interdisciplinary or multidisciplinary background? If so, to what extent? |  |  |
|  | **Total score awarded** |  |  |

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| **Overall Comments:** |
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**Reviewed by:**

Reviewer Code: ……………… Date and Signature: ………………………

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Reviewer Name]

[Dept/College]