**Annexure F**

**Research Endowment Fund**

**COMPLETION REPORT ASSESSMENT FORM**

|  |  |  |  |
| --- | --- | --- | --- |
| **Main Question** | **Sub-Questions** | **Yes/No** | **Comments** |
| 1. **Research Objectives and Questions:**
 | * 1. Are the research objectives or questions clearly stated?
 |  |  |
| * 1. Do they align with the scope and purpose of the study?
 |  |  |
| 1.3. Is any research objective unachieved? |  |  |
| 1.3 Is any research question unanswered? |  |  |
| 1. **Literature Review:**
 | * 1. Does the literature review provide a comprehensive overview of relevant prior research?
 |  |  |
| * 1. Is it up-to-date and does it identify gaps in the literature?
 |  |  |
| * 1. Is the literature review critical, analytical, logical, well-organized, and coherent?
 |  |  |
| 1. **Research Design:**
 | * 1. Is the research design well-suited to addressing the research objectives?
 |  |  |
| * 1. Are the data collection methods clearly described and appropriate for the study?
 |  |  |
| 1. **Data Collection and Sampling:**
 | * 1. Was the data collection process rigorously executed?
 |  |  |
| * 1. Is the sampling strategy well-documented and justified?
 |  |  |
| 1. **Data Analysis:**
 | * 1. Were appropriate statistical or analytical methods used?
 |  |  |
| * 1. Are the results presented clearly and interpreted in line with research objectives?
 |  |  |
| 1. **Results and Findings:**
 | * 1. Do the results directly address the research questions or objectives?
 |  |  |
| * 1. Are the findings statistically significant, and if so, has the significance level reported?
 |  |  |
| * 1. Are alternative explanations considered in the discussion of the results?
 |  |  |
| 1. **Discussion and Conclusion:**
 | * 1. Does the discussion section effectively interpret the results in the context of research questions and the literature?
 |  |  |
| * 1. Do the conclusions logically follow from the results?
 |  |  |
| * 1. Are the implications of the findings for practical applications being discussed?
 |  |  |
| 1. **Ethical Considerations:**
 | * 1. Were ethical considerations and approvals adequately addressed in the research project?
 |  |  |
| * 1. Were participant rights, confidentiality, and informed consent respected?
 |  |  |
| 1. **References and Citations:**
 | * 1. Are all sources properly cited and referenced?
 |  |  |
| * 1. Do the references include a wide range of relevant literature?
 |  |  |
| 1. **Overall Quality:**
 | * 1. Does the research project contribute meaningfully to the field or topic it investigated?
 |  |  |
| * 1. Does the research report exhibit a high standard in terms of writing quality, organization, and presentation?
 |  |  |
| * 1. Is the report ready to be presented to the stakeholder (s)?
 |  |  |
| * 1. Do the research findings have the potential to make a significant policy impact?
 |  |  |
| 1. **Limitations:**
 | * 1. Is there a clear acknowledgment of any limitations in the research project?
 |  |  |
| * 1. Has the impact of these limitations on the research been adequately addressed?
 |  |  |
| 1. **Contributions and Implications:**
 | * 1. What are the key contributions of the research project to the field or topic?
 |  |  |
| * 1. Are there practical implications or recommendations resulting from the findings?
 |  |  |
| 1. **Presentation and Clarity:**
 | * 1. Is the research report well-organized and easy to follow?
 |  |  |
| * 1. Are visual aids, such as tables and figures, used effectively?
 |  |  |
| 1. **Unanswered Questions:**
 | * 1. Are there any unanswered questions?
 |  |  |
| 1. **Future Directions:**
 | * 1. Does the research project suggest potential avenues for future research or extensions of the study?
 |  |  |

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [Reviewer Name]

[Dept/College]

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_