

POSITION PROFILE

1. JOB IDENTIFICATION

1.1. Position Title: Associate lecturer/lecturer/Assistant Professor/Associate Professor/Professor

1.2. Position Level: PL-5/PL-4/PL-3/PL-2/PL-1

1.4. College: Samtse College of Education

2. MAIN PURPOSE OF THE POSITION: *(provide main purpose of the job)*

- Teach Economics and related modules at postgraduate and undergraduate levels.
- Engage in independent and collaborative research in Economics and Economics education.
- Contribute to professional development activities within the College, University, and external institutions.
- Participate in Economics programme management, curriculum development, and continuous improvement initiatives.
- Take part in decision-making and governance at the College or University level.
- Represent and promote the University nationally and internationally in the field of Economics.

1. GENERAL ROLES AND RESPONSIBILITIES: *(Use Representative Work Activities as provided in Position Directory)*

Teaching

1. Teach Economics and related modules at both postgraduate and undergraduate levels.
2. Design, review, and update Economics curricula and modules periodically to ensure relevance and quality.
3. Provide academic mentoring and guidance to support and enhance students' learning and development.
4. Develop, administer, and evaluate students' assessments, and provide timely and constructive feedback.
5. Supervise postgraduate students during their research projects, fieldwork, or practicum.
6. Employ contemporary, student-centred teaching practices and continuously enhance pedagogical approaches.
7. Manage allocated teaching and learning resources effectively to support high-quality instruction.

Research and Innovation

1. Conduct independent and collaborative research in the field of Economics and Economics education.
2. Secure external funding through research projects, consultancy work, and advisory services.
3. Publish research papers in peer-reviewed national and international journals.
4. Disseminate research knowledge and findings through academic platforms such as conferences, seminars, and workshops.

Services

1. Contribute as a resource person, coordinator, or organizer for various professional development activities in Economics within the College/University as well as for external institutions.
2. Participate in developing and promoting a clear vision for the College's/Department's strategic direction in Economics education and research.
3. Collaborate as part of a team to support senior colleagues responsible for specific academic or administrative functions related to Economics programmes.
4. Contribute to the operation and governance of the University by actively participating in decision-making bodies, committees, or task forces at the College and/or University level.
5. Represent and promote the University externally—both nationally and internationally—by fostering relationships with external partners, professional bodies, and stakeholders in the field of Economics.
6. Provide academic and professional guidance to other staff and students, fostering a collaborative and growth-oriented environment.

(Representative Work Activities for higher position levels would be different from those given above, which is specifically for the Associate Lecturer's position)

4. **SPECIFIC ROLES AND RESPONSIBILITIES:** *(Provide list of specific task that is not covered by the Representative Work Activities)*

Teaching modules such as *Economics Education I* and *II* at the postgraduate level, covering units like **Economics Curriculum, Technologies for Teaching and Learning Economics, Strategies for Teaching and Learning Economics, Assessment in Economics, and Challenges and Issues in Economics Education**. Other specific responsibilities include teaching one or more related modules such as **Professional Modules, Teaching Skills, Pedagogical Practices, Action Research, Curriculum, Assessments**, and others as assigned.

& ABILITIES (KSA) REQUIREMENTS: *(Use KSA and Position Profile Matrix Position Directory as a guide)*

5.1. Education: MA/PhD in Economics.

5.2. Experience: The relevant experience shall be considered as per the lateral entry criteria

5.3 Knowledge Skills and Abilities:

- Demonstrates comprehensive knowledge of economic theories, principles, models, and contemporary economic issues at national and global levels.
- Ability to design curriculum, deliver course content effectively, and assess students' learning outcomes.
- Proficient in the use of statistical and econometric software, educational technology, and digital learning platforms.
- Excellent verbal and written communication skills.
- Open to feedback, continuous learning, and professional development.
- Ability to work collaboratively and contribute to the vision and mission of the College and the University.